

Approved Minutes of the
Chesterfield Township Library
Regular Board Meeting
May 24, 2023

Library Board President, Murney Bell, called the meeting to order at the Chesterfield Township Library, located at 50560 Patricia Avenue, Chesterfield Township, MI at 6:30 p.m.

PRESENT:

Murney Bell, Annette Goike, Heather Morrison, Megan Rock, Troy Cunningham

ALSO PRESENT:

Eric Magness-Eubank, Library Director; Hillary LaBonte, Accounting Administrator

ABSENT:

Stephen Bawks

Approval of Agenda:

Motion by Trustee Morrison to approve the meeting agenda. Support by Trustee Goike.

AYES: All

APPROVED

NAYS: None

MOTION CARRIED

Approval of Consent Agenda:

The Consent Agenda contained minutes for the April 19, 2023, meeting, Cash Flow Summary for March 2023, YTD Budget Report for April 2023, Expense Report for April 2023, Director's Report, and Statistical Report for April 2023. Motion by Trustee Goike, with support by Trustee Cunningham to approve the Consent Agenda.

AYES: All

APPROVED

NAYS: None

MOTION CARRIED

Old Business:

Action Item 5A - "Chesterfield Community Center" - The board discussed last week's tour of Sugarbush Elementary, as well as Director Magness-Eubank's meetings with Township Supervisor Brad Kersten and Township Trustee Kathy Vosberg.

NO ACTION

Action Item 5B - "Buddy's Makerspace Grand Opening May 22, 2023" - Director Magness-Eubank reported on the grand opening event. 50-60 people were in attendance, including Supervisor Kersten, Township Treasurer Kathy Elliott, and members of the Anchor Bay Chamber of Commerce.

NO ACTION

Action Item 5C - "Strategic Planning RFP" - The board discussed the proposals, and Trustees Goike and Rock volunteered to interview the seven candidates.

NO ACTION

Action Item 5D - "Code of Conduct Policy" - Motion by Trustee Goike with support by Trustee Rock to approve the policy.

AYES: All

APPROVED

NAYS: None

MOTION CARRIED

Action Item 5E - "Facility Issues" - The board reviewed the quote given to repair the sprinkler system and discussed the issues with the alarm system, front doors, and carpeting. Motion by Trustee Morrison with support by Trustee Rock to approve the expense of \$4,721.02 to fix the sprinkler system.

NO ACTION

ROLL CALL VOTE

APPROVED

Murney Bell: Aye

Annette Goike: Aye

Megan Rock: Aye

Troy Cunningham: Aye

Heather Morrison: Aye

MOTION CARRIED

New Business:

Action Item 6A - "FY 2022 Audit" - Director Magness-Eubank informed the board of the upcoming audit; no date has been set.

NO ACTION

Action Item 6B - "FY 2024 Budget Process" - Director Magness-Eubank reviewed the schedule for the 2024 budget process.

NO ACTION

Action Item 6C - "Friends Meeting" - Director Magness-Eubank reported on the events of the Friends of the Chesterfield Township Library meeting, including the newly elected officers.

NO ACTION

PUBLIC COMMENT

PUBLIC COMMENTS

No comments

Adjournment:

ADJOURNMENT

Motion by Trustee Goike with support by Trustee Rock to adjourn at 7:25 p.m.

AYES: All

APPROVED

NAYS: None

MOTION CARRIED

Next Meeting Date:

June 21, 2023

A handwritten signature in black ink, appearing to read "Heather M. Morrison". The signature is written in a cursive, flowing style. Below the signature is a horizontal line.

Heather Morrison, Secretary